

**Volunteer Liberia**  
**Volunteer Online Marketing Coordinator**  
**This is an unpaid Virtual Volunteer/internship position.**

We are looking for a part-time, entry-level Online Marketing Coordinator to assist with a variety of online outreach projects. The position is available immediately. **This is an unpaid Virtual Volunteer/internship position** Responsibilities include:

- Take ownership of social media strategy creating regular, relevant posts across
- Creating and publishing social media updates
- Building email newsletters
- Create relevant content for social media.
- Expansion and implementation of campaigns to support operational activities and increase brand awareness.
- Write blogs and other website related content
- Creating and publishing social media updates
- Create relevant content for social media and website
- Write blogs and other website related content if possible update our website
- Facebook, Twitter, TikTok, LinkedIn, and Instagram;
- Familiarity with mailchimp, WordPress, and Google Drive
- Excellent writing and editing skills with the ability to create, engaging, technical, written content

**Qualifications:**

- Loves People
- Outstanding Communications Skills
- Believes in Volunteer Liberia vision and mission
- Creative, resourceful, confident, goal-oriented, and entrepreneurial
- Passion for international travel, different cultures, and making a difference in the world.
- Proactive, innovative and creative with a real desire to shape and drive this role.

Please send us a resume and a cover letter to [info@volunteerliberia.org](mailto:info@volunteerliberia.org)